



## **transport**

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Transport Infrastructure and Regional Services

06<sup>th</sup> August 2024

### **Clarification Meeting Minutes**

#### **TENDER FOR GRADE 3CE OR HIGHER**

ZNB02397/00000/00/POR/INF/24/T: BETTERMENT OF GRAVEL STEEP SECTION ON LOCAL ROAD L2730 TO CONCRETE PAVEMENT (250m), BETWEEN KM 0.00 TO KM 2.9 IN THE UMZUMBE LOCAL MUNICIPALITY, DURBAN REGION.

Minutes of Site Meeting held at 10.00am on Tuesday 06<sup>th</sup> August 2024  
at the Department of Transport's Offices in Port Shepstone.

#### **1. Welcome and Introduction**

Mr. N Govender introduced himself with Ms. S. Zibane, Mr S. Mbele, Ms N Mseleku, Ms T. Dlomo Mrs L Msomi, Mrs S. Mngadi Mr S Kweyama and Mr N. Ndlovu as representative of the client KZN Department of Transport from technical and SCM Sections.

#### **2. Attendance**

Tenderers were advised to complete and sign the relevant attendance register for the project they intend submitting a bid for.

#### **Presentation**

The presentation commenced covering the Tender, Contract and Technical aspects of the document.

#### **3. The Client and Engineer's Staff**

The Employer is the Department of Transport and as Clients represented by the abovementioned persons.

#### **4. Contract Description**

ZNB02397/00000/00/POR/INF/24/T: BETTERMENT OF GRAVEL STEEP SECTION ON LOCAL ROAD L2730 TO CONCRETE PAVEMENT (250m), BETWEEN KM 0.00 TO KM 2.9 IN THE UMZUMBE LOCAL MUNICIPALITY, DURBAN REGION.

Tenders are invited to bid for improving of gravel steep section of Local Roads L2730 to concrete pavement (250m) for Grade 3CE and higher CIDB registered contractors. Tenderers must be register with CIDB grading 3CE or higher (Active) and National Treasury Central Supplier Database. Tenderers were advised to check their registration status and ensure that the meet the above requirements.

- 4.1 The tender section was explained on how to fill and complete all the pages including the SBD 4 Bidder's Disclosure. The labour content was explained and shown how it must be calculated. **Tenderers were also advised to Participate in job creation using local labour, tenderers bids must meet percentage of 2% above the Specified minimum local labour content.**

The scope of works is as follows.

Drainage improvement, preparation of existing gravel pavement layer and construction of a concrete pavement layer on Local Road L1076 between km 0.00 to km 2.90, in the Port Shepstone District Office, under Umzumbe local municipality within Durban Region. The road is located at KwaQoloqolo Area.

Contract duration is **3 months**.

C1.2	GENERAL REQUIREMENTS AND PROVISIONS
C1.3	CONTRACTOR'S SITE ESTABLISHMENT AND GENERAL OBLIGATIONS
C1.5	ACCOMMODATION OF TRAFFIC
C3.3	CONCRETE KERBING AND CHANNELING, ASPHALT BERMS, CHUTES DOWNPIPES, AS WELL AS CONCRETE, STONE PITCHED AND GABION LININGS FOR OPEN DRAINS
C5.1	ROADBED
C6.1	PAVER LAID CONCRETE LAYERS
C11.9	FINISHING THE ROAD AND ROAD RESERVE AND TREATING OLD ROADS
C20.1	TESTING MATERIALS AND JUDGEMENT OF WORKMANSHIP

The tenderer must meet all requirements and prove to the client that the quality of material and workmanship is according to the departmental standard and as specified in the tender document, e.g compaction of in-situ material, densities of imported gravel materials, compaction road pavement layers and type of material used. Prove the strength of concrete and size of stone used as per the specification. The tender document was compiled using GCC 2015 3<sup>rd</sup> edition and COTO 2020 standards specifications for roads and bridges. The document consists of KZN standard detail drawing and concrete pavement detail.

- 4.3. The rates from the bill of quantities from Chapter C1.2 to C20.1 must be calculated accurately, carried forward to Summary of Chapter and Tender Summary page. The tenderers final offer must be carried to page C3 Form of Offer and Acceptance written in **words** and in **figures**.

## 5. Contract Documents

- 5.1 Tender documents are to be submitted before or no later than 11h00 on Monday, 02<sup>nd</sup> September 2024
- 5.2 The documents must be sealed in an envelope with the contract description to be deposited in the tender box at the reception in the Durban Regional Office Department of Transport, 4 Aubrey Road, Pinetown, 3610.
- 5.3 Tenders must be completed in black ink. All alterations must be signed. No Tippex or similar is to be used. Tenderers must enter rates carefully with particular attention to decimal points.
- 5.4 The attention of all Tenderers is drawn to the following: -

The tenderers were informed that the rate for the minimum labour is R 47.89 per hour.

#### 5.5 T2.2 RETURNABLE SCHEDULE

A	OFFICIAL BRIEFING SESSION/SITE INSPECTION CERTIFICATE .....	T16
B	RECORD OF ADDENDA TO TENDER DOCUMENTS .....	T17
C	COMPULSORY ENTERPRISE QUESTIONNAIRE.....	T18
D	STANDARD BIDDING DOCUMENTS .....	T19
	SBD 1: INVITATION TO BID .....	T19
	SBD 4: BIDDER'S DISCLOSURE .....	T21
	SBD 5: THE NATIONAL INDUSTRIAL PARTICIPATION PROGRAMME .....	T24
	SBD 6.1: PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2022 .....	T26
E	B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE .....	T34
F	CERTIFICATE OF AUTHORITY FOR SIGNATORY.....	T35
G	CONSTRUCTION EXPERIENCE .....	T37
H	KEY PERSONNEL.....	T38
I	CONSTRUCTION EQUIPMENT.....	T41
J	PROPOSED SUBCONTRACTORS.....	T42
K	PARTICIPATION IN JOB CREATION USING LOCAL LABOUR.....	T43
L	BIDDERS HEALTH AND SAFETY DECLARATION.....	T45
M	DEVIATIONS AND QUALIFICATIONS.....	T47
N	SCHEDULE OF ALTERNATIVE TENDERS .....	T48
O	NOTICES TO TENDERERS REGARDING THE COMPLETION OF FORMS .....	T49
P	ACCEPTABLE PROOF & RIGHT TO AWARD .....	T50

#### 6. Material and Water Sources

The tenders were informed that commercial materials identified from commercial, private or other non-commercial suppliers.

7 **Site Camp**

The local authority will assist with organising the site camp if required.

8. **Services to Camp Site**

The Engineer does not require any facilities at the Site Camp.

9. **Other**

It is the duty of the contractor to ensure that he/she understands the above and the explanation discussed on the clarification meeting and to ensure that they attach the clarification minutes as an addendum before the closing date.

10. **Addendum**


Tenderers were informed that there is an addendum for this contract that was issued as addendum No.01 and was published on KZN Department of Transport Website, acknowledgement of this addendum No.01 and submission together with the tender document is compulsory.

Tenderers are advised that to be on the look out for any further addendum that may be published before tender closing and to amend their tender documents accordingly.

11. **Contractor's Questions**

No Questions asked.

12. **Signatures**

  
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(SCM) SUPPLY CHAIN MANAGEMENT

  
.....  
TECHNICAL

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BIDDING ENTITY/CONTRACTOR

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